

## ENVIRONMENTAL MANAGEMENT COMMISSION

Wednesday, June 25, 2003, 9:04 a.m.

Kona Police Department Conference Room, 74-5221 Queen Ka`ahumanu Highway, Kailua-Kona

<b>COMMISSIONERS</b>	Riley Smith	<b>ALSO</b>	Loren Agliam, Aide to Councilman Safarik
<b><u>PRESENT:</u></b>	David Frankel	<b><u>PRESENT:</u></b>	Lilian Beaufrere, Abandoned Vehicle Task Force
	Marjorie Erway		Steve Cassulo, Waste Management, Inc.
	Hugh Ono		Barbara DeFranco, Abandoned Vehicle Task Force
	Anne Plack		Mike Kaha, Waste Management, Inc.
	Carolyn		Charmaine Kamaka, Civil Service
	Witcher		Mike Schrieber, Abandoned Vehicle Task Force
			Lorraine Stahr, Commission nominee
			Gerald Takase, Corporation Counsel
			William Vickery, Kona Community Policing
			Louise Winn, Abandoned Vehicle Task Force
			Erika Yamamoto, Legislative Assistant to Councilman Safarik
<b><u>EXCUSED:</u></b>	Mack Asato	<b><u>STAFF:</u></b>	Barbara Bell, Director
	Sam Kawamura		Peter Boucher, Wastewater Division Chief
			Bobby Gonsalves, Acting Solid Waste Div. Chief
			Sharron Henry, Secretary

1. **CALL TO ORDER:** Commission Chair Smith called the meeting to order at 9:04 a.m. Smith welcomed and introduced Lorraine Stahr, commission member nominee and Charmaine Kamaka who will talk about Department safety issues.
2. **APPROVAL OF MINUTES OF MAY 28, 2003 MEETING:** Carolyn Witcher made a motion to approve the May 28, 2003 minutes. Anne Plack seconded the motion. Motion carried unanimously.
3. **APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA:** None
4. **STATEMENTS FROM THE PUBLIC ON ITEMS LISTED ON AGENDA:** None
5. **CORRESPONDENCE/REPORTS/DISCUSSION:**

**Director's Report** (attached to original minutes)

### **COUNCIL ACTIONS:**

- Landfill tipping fee ordinance passed. Residential hauler's credit, included in the ordinance, is based on 1-1/2 tons of trash per household per year. Solid Waste rules revision in relation to this ordinance change will be brought to this commission for discussion and approval.
- Director requested discussion at a future meeting relating to implementing a greenwaste ban or tip fee.

#### FUNDING:

- A proposal will be written for the \$225,000 EPA grant with a focus on residential and commercial recycling in West Hawai'i.
- The current EPA Grant will be reviewed to see if the county and HIEDB are co-recipients.

#### GREENWASTE:

- Organics Diversion proposals are due June 30, 2003.
- Old greenwaste pile will be removed by June 30, 2003.

#### COOKING OIL:

- Cooking oil at Kona Solid Waste Baseyard left from Hardy Brothers will be disposed of this week.

#### COMMISSION INFORMATION:

- Possible Oahu Tour de Trash agenda for commissioners was discussed. Two sites that will be part of the tour are HMR Crushing and Island Recycling. A Tuesday or Wednesday in August is preferable for the one-day tour. Council members will also be invited.
- On Monday, June 30, 2003, there will be a public forum to discuss how best to design the East Hawai'i Regional SORT station for maximum diversion with private vendors.

#### SOLID WASTE DIVISION CHIEF

- There may be a third recruitment.

#### **Solid Waste Division Chief's Report** (attached to original minutes)

#### EQUIPMENT:

- The new truck-tractors and trailers that have been received will be in use by mid-July.
- The landfill compactor will return to Kona in 3-4 weeks after repairs are completed.

#### SCRAP METAL PROGRAM:

- Thirty-nine containers, at approximately 20 tons each, have been processed and shipped out from Kona.
- In Hilo, scrap metal is being stacked to conserve space awaiting or permanent equipment which should arrive in a week or two.
- Big Island Scrap Metal is working with USDA to comply with inspection regulations on containers being shipped out of state. Bales are being created, readying the scrap metal to be shipped.

#### **Wastewater Division Chief's Report** (attached to original minutes)

#### SEWER CODE REVISIONS:

- If the Water Commission does not support shutting off water for nonpayment of sewer bills, the proposed ordinance may be amended to address only changing the responsibility of payment to the property owner and adding an interest charge to delinquent account balances.

#### KALANIANA'OLE INTERCEPTOR SEWER REHAB:

- After review of the preliminary engineering report, Boucher is working with Purchasing to prepare an Invitation for Bid for repairs.

PUA SPS ODOR CONTROL:

- Odor has been reduced by the use of carbon. Use of chemicals to further reduce the odors is still being pursued.

PERSONNEL:

- Dora Beck, CEIII, started June 1<sup>st</sup>.

KILOHANA IMPROVEMENT DISTRICT:

- A resolution will be drafted and SRF funding requested to extend lines and connect subdivision to county sewer.

6. **UNFINISHED BUSINESS:**

DISCUSSION AND APPROVAL OF LETTER TO MAYOR KIM REGARDING ITEMS TO DISCUSS AT AUGUST 27, 2003 MEETING:

- **Ono moved to approve the letter. Erway seconded.** Discussion provided the following amendments:
  - Change “Wastewater staff” to “Department staff” in first item under Staffing needs.
  - Add “Additional staff to address enforcement/compliance issues” under Staffing needs.
  - Under Ordinances, add “To amend wastewater billing charges, payment, late penalty.”

**The motion to approve the amended letter passed unanimously.**

7. **NEW BUSINESS:**

COUNTY SAFETY OFFICER, CHARMAINE KAMAKA, PRESENTATION OF COUNTY PROGRAM AND HOW IT SUPPORTS DEPARTMENT OF ENVIRONMENTAL MANAGEMENT:

- County Safety Officer
  - Function: Responsible for safety and health programs for all county employees and departments and oversight of the Workers Compensation branch.
  - Mission: To make the workplace safe and healthy for the workers; to reduce the accident rate and resultant costs; to protect the departments from occupational safety and health violations and fines; and if people get hurt, fix them.
- Data was provided specifically for Solid Waste and Wastewater Divisions on workers compensation claims and HIOSH audits.
- Provides resource services such as:
  - Safety trainings
  - Scheduling courtesy HIOSH inspections
  - Scheduling consultant safety inspections
  - Auditing and training of equipment operators
  - Annual required trainings
- Bell and Boucher suggested that a Department Safety Officer could coordinate safety and training issues with the County Safety Officer.
- County contracts require workers compensation coverage.

- There is no written county protocol for HIOSH inspections. County Safety Officer to work on written protocol, to be given to each Department employee, in case of HIOSH inspection.

ABANDONED VEHICLES TASK FOR PRESENTATION:

- Abandoned vehicles are a part of drug trafficking problem.
- Supports and assists Abandoned Vehicle Coordinator and Community Police Officers.
- Provides public education.
- Reviews and proposes updates to internal county procedures.
- Trying to raise funds to host a Best Practices conference where abandoned vehicle coordinators from all counties would be invited to participate in a collaboration to address creative solutions.
- In collaboration with the Federal Parks System, illegal dumping signage is being installed near some transfer stations.

8. FUTURE AGENDA ITEMS: None

9. ANNOUNCEMENTS

- Recycle Hawai‘i submitted a letter as a follow-up to the Keaau Community Recycling Center site visit, including quantitative data on waste stream diversion and site layout.
- A letter from Sam Kawamura was received updating his continued improvement.
- An informational letter from Susan Hamilton was received suggesting clean up and maintenance of downtown Hilo.
- Lorraine Stahr’s nomination will go to council for approval July 2, 2003.
- Wednesday, July 30, 2003, 9:00 a.m. – 12:00 p.m., Waimea Civic Center, 67-5189 Kamamalu Street, Kamuela, HI 96743
- Wednesday, August 27, 2003, 9:00 a.m. – 12:00 p.m., Hawai‘i County Council Room, 25 Aupuni Street, Room 201, Hilo, HI 96720
- Wednesday, September 24, 2003, 9:00 a.m. – 12:00 p.m., Kona Police Department Conference Room, 74-5221 Queen Ka`ahumanu Highway, Kailua-Kona, HI 96740
- Wednesday, October 29, 2003, 9:00 a.m. – 12:00 p.m., Waimea Civic Center, 67-5189 Kamamalu Street, Kamuela, HI 96743

10. ADJOURNMENT

**Frankel moved to adjourn. Witcher seconded and motion was carried unanimously.**  
Meeting adjourned at 11:13 a.m.

Minutes Respectfully Submitted by:

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SHARRON HENRY  
Environmental Management Secretary